



## Rental Criteria

In compliance with State and Federal Housing Guidelines, we do not discriminate on the basis of race, color, religion, sex, physical disability, familial status, sexual orientation or natural origin.

A RENTAL APPLICATION MUST BE PROCESSED FOR EVERY APPLICANT 18 YRS. OR OLDER. The application fee is \$30.00 per applicant. The application fee is non-refundable and must be delivered to the manager in a money order or cashier check. NO CASH OR PERSONAL CHECKS WILL BE ACCEPTED.

What you will need to provide in order for your applications to be processed:

9 Photo ID and a valid Social Security Number (A passport may be substituted with Management Approval)

9 Proof of Income:

You will need to provide at least two of the following documents:

(2 most recent pay check stubs, letter from employer, or current bank statements showing proof of income such as direct deposit) Other acceptable forms of verifiable income may include:

(Child support, social security, GI benefits pension plan, disability, trust fund, etc.)

NOTE: Self-employed individuals may provide their current year tax return, and 3 months of current bank statements.

Please fill out the application thoroughly and completely, to ensure your application is processed quickly and accurately.

***ATTENTION: Applicant must be at least 18 years of age.***

AN APPLICANT WILL AUTOMATICALLY BE DENIED FOR THE FOLLOWING REASONS:

- 9 Eviction by a previous landlord for cause.
- 9 Conviction of manufacturing, using and or distributing a controlled substance and or persons who have been involved in the illegal use of firearms, thefts and/or acts which resulted in bodily injury to another person or persons
- 9 Falsification of any information on the rental application.
- 9 Unresolved debt with previous landlord.
- 9 A holding deposit returned for non-sufficient funds.

Once approved, A SECURITY DEPOSIT will be required.

NOTE: The required amount of security deposit is subject to change in conjunction with application approval.



Please visit our website at: [www.ValleyApartmentRentals.com](http://www.ValleyApartmentRentals.com) or call 818- 505- 030 3 for more info.



# APPLICATION TO RENT

Complete separate application for each adult tenant.



**1** Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
LAST FIRST MIDDLE

**2** Driver's Lic./ID #: \_\_\_\_\_ State \_\_\_\_\_ Birthdate \_\_\_\_\_  
MONTH — DAY — YEAR

**3** Home Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_  
Email: \_\_\_\_\_

**CURRENT**

Address: \_\_\_\_\_  
STREET UNIT# CITY STATE ZIP

How Long? From (Month/Year): \_\_\_\_\_ To: \_\_\_\_\_ Last Rent Paid: Month \_\_\_\_\_ Amt. \$ \_\_\_\_\_

Owner/Manager \_\_\_\_\_ Tel: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**4 PREVIOUS**

Address: \_\_\_\_\_  
STREET UNIT# CITY STATE ZIP

How Long? From (Month/Year): \_\_\_\_\_ To: \_\_\_\_\_ Last Rent Paid: Month \_\_\_\_\_ Amt. \$ \_\_\_\_\_

Owner/Manager \_\_\_\_\_ Tel: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**5 SECOND PREVIOUS**

Address: \_\_\_\_\_  
STREET UNIT# CITY STATE ZIP

How Long? From (Month/Year): \_\_\_\_\_ To: \_\_\_\_\_ Last Rent Paid: Month \_\_\_\_\_ Amt. \$ \_\_\_\_\_

Owner/Manager \_\_\_\_\_ Tel: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**CURRENT EMPLOYMENT**

Company Name \_\_\_\_\_ Address \_\_\_\_\_

Company Phone \_\_\_\_\_ Occupation/Position \_\_\_\_\_ Type of Business \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ Dates of Employment - From: \_\_\_\_\_ To: \_\_\_\_\_ Monthly Salary \_\_\_\_\_

**PREVIOUS EMPLOYMENT**

Company Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Occupation/Position \_\_\_\_\_ Type of Business \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ Dates of Employment - From: \_\_\_\_\_ To: \_\_\_\_\_ Monthly Salary \_\_\_\_\_

WHEN DO YOU PLAN TO MOVE IN? Date: \_\_\_\_\_

Applicant represents that the statements made are true and correct and authorizes owners verification of credit, income and references. Applicant agrees to pay for said verification via check or money order made payable to the Apartment Association of Greater Los Angeles, which shall accompany this application. Such payment is a part of the application process and is a charge for the administrative costs of application consideration. If Applicant's check is returned "NSF", applicant shall be liable for the charge on demand. The undersigned makes application to rent housing accommodations designated as:

I hereby apply to rent/lease Apartment No. \_\_\_\_\_ at \_\_\_\_\_

for \$ \_\_\_\_\_ per month and upon approval of my Application and signed Rental Agreement, I agree to pay the first month's rent of \$ \_\_\_\_\_ and a security deposit in the amount of \$ \_\_\_\_\_.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**For purposes of credit & rent liability only: LIST ALL ADDITIONAL ADULTS AND CHILDREN WHO WILL OCCUPY UNIT.** Please put "F" for full time or "P" for part time after each name.

U If this box is checked there shall be no additional occupant(s).

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

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**ADDITIONAL INFORMATION**

1. Have you ever had any credit problems? U Yes U No
2. Have you ever had an unlawful detainer filed against you? U Yes U No
3. Have you ever been evicted for non-payment of rent or for any other reason? U Yes U No
4. Have you ever filed bankruptcy? U Yes U No
5. Have you ever been convicted of a felony. U Yes U No
6. Do you have any pets? U Yes U No If Yes, How many? \_\_\_\_\_ Describe: \_\_\_\_\_
7. Will you be using any water-filled furniture in your residence? U Yes U No  
If Yes, do you have insurance coverage? U Yes U No
8. Do you have any musical instruments? U Yes U No If yes, what kind \_\_\_\_\_
9. Do you smoke? U Yes U No Does any other proposed occupant smoke? U Yes U No
10. Please explain any "YES" answers. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**BANKING INFORMATION**

Name of Bank/S&L/Credit Union \_\_\_\_\_ Branch or Address \_\_\_\_\_

Checking #: \_\_\_\_\_ Approx. Bal. \_\_\_\_\_ Savings #: \_\_\_\_\_ Approx. Bal. \_\_\_\_\_

Name of Bank/S&L/Credit Union \_\_\_\_\_ Branch or Address \_\_\_\_\_

Checking #: \_\_\_\_\_ Approx. Bal. \_\_\_\_\_ Savings #: \_\_\_\_\_ Approx. Bal. \_\_\_\_\_

Other sources of income \_\_\_\_\_

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**CREDIT REFERENCES (Credit Cards/Car Payments/Other Loans)**

Company Name \_\_\_\_\_ Address/City: \_\_\_\_\_

Account #: \_\_\_\_\_ Present Balance \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Company Name \_\_\_\_\_ Address/City: \_\_\_\_\_

Account #: \_\_\_\_\_ Present Balance \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Company Name \_\_\_\_\_ Address/City: \_\_\_\_\_

Account #: \_\_\_\_\_ Present Balance \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Company Name \_\_\_\_\_ Address/City: \_\_\_\_\_

Account #: \_\_\_\_\_ Present Balance \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

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**EMERGENCY CONTACT**

Name: \_\_\_\_\_ Address \_\_\_\_\_

Relationship \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

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**VEHICLES (Operable Automobiles including Trucks, Vans, Motorcycles)**

Are you the registered owner? U Yes U No If not who? \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_